



VICE PRESIDENT FOR ADMINISTRATION NLS Nominee Information Form

Name: _____

Address: _____

City, State, Zip: _____

Telephone Nos. (H) _____ (W) _____ (C) _____

E-mail _____ (Fax) _____

Home Secretariat _____ Church Affiliation _____

Weekend Attended (please include year): _____

First and foremost pray for guidance before and while completing this form.

I have read through the current Job Description located at [viadecristo.org/contacts/job descriptions](http://viadecristo.org/contacts/job%20descriptions) and have a good understanding of what the position entails: Yes No

Are you active in a reunion group? Yes No. If "No", Explain: _____

Any family information you would like to share: _____

Occupation (If retired, what was your occupation): _____

How do you feel your occupation, current or former, would help you in this position: _____

Your experience in your local Secretariat, including positions held: _____

Your experience on behalf of the NLS in attending and working: _____

Your experience in your local church: _____

Computer skills: Word Excel Email Power Point Other _____

Your experience with event planning, coordinating events, creative thinking, attention to details and visioning: _____

Communication skills/experience: _____

Other experience which would help you as the Vice President for Administration: _____

Special interests:

How do you see the position of Vice President for Administration promoting and supporting the growth and health of the Via de Cristo ministry? _____

Why do you feel you would be the best person for this position? _____

Signature: _____ Date _____